

## Coordinated Entry System – Project Eligibility Matrix (Coordinated Entry Policies and Procedures Appendix H)

Program Criteria	HOME FOR GOOD Rapid Rehousing	Priority Veteran Rapid Rehousing and Prevention	Salvation Army Emergency Shelter	Stewart Community Home Transitional/Permanent Housing
<b>Primary Eligibility</b>	Homeless Veterans or Chronically Homeless individuals, couples, and families	Homeless Veterans and their eligible families	Homeless Men	Semi-independent residence for adults with disabilities. group residential setting for adults requiring limited personal care
<b>Criminal background</b> (Look back period, open warrants, open cases without plea, sex offenders)	Open Warrants: Yes Open Cases without plea: Yes Sex offenders: Yes	Open Warrants: Yes (but clients with open warrants are ineligible for any other VA services) Open Cases without plea: Yes Sex offenders: Yes	Open Warrants: No Open Cases without plea: No Sex offenders: No	Open Warrants: No Open Cases without plea: No Sex offenders: No
<b>Documentation Required</b> (ID required, Social Security Card, Birth Certificates)	ID, SS card, Birth Certificate: Not required for entry. Will work with client to obtain if needed.	ID, SS card, Birth Certificate: Not Required for entry. Will work with client to obtain if needed.  DD214: Not required for entry, will work with client to obtain if needed	ID, SS card, Birth Certificate: Not required for entry.  Homeless background check from public safety office, must be dated the same date as the first night of stay	Application form, picture ID/driver license, medical or psych records, TB and/or RPR test results, insurance cards is applicable, background check, drug screening and proof of completion of substance abuse program if applicable.
<b>In-take Hours</b> (Referral acceptance hours, hours have to arrive until)	Intake Hours: 8:30 am to 5:00 pm MON – FRI, by appointment only	Referrals: 8:00 am to 4:00 pm, MON – FRI, by appointment only	5:00 pm to 6:30 pm daily	8:00 am to 5:00 pm MON – FRI, appointments preferred

<b>DI Accessible</b> (Wheelchair, Service Animals, Hear/Visual Impairment, Elevator)	Wheelchair accessible: Yes Service Animals: Yes-must have certification or documentation. Therapy Animals: Yes-must have certification or documentation Hear/Visual Impairment: Both ok as long as client has full self mobility	Wheelchair: Yes Service Animals: Yes Therapy Animals: Yes Hear/Visual Impairment: Both ok as long as client has full self mobility Elevator: Yes	Wheelchair: No Service Animals: No Therapy Animals: No Hear/Visual Impairment: Yes as long as client has full self mobility Elevator: No	Wheelchair: Yes Service Animals: Yes Therapy Animals: Yes Hear/Visual Impairment: Yes as long as client has full self mobility Elevator: No
<b>Gender Identification</b> (Transition/Transgendered Individuals)	Transition/Transgendered: yes	Transition/Transgendered: Yes	Transition/Transgendered: No	Transitioning/Transgendered No
<b>Sobriety</b> (Under the influence)	n/a	Eligible for services but intake or subsequent meetings will be rescheduled if client is actively intoxicated.	Will be turned away if they show up for intake and are actively intoxicated. There is zero tolerance for drug and alcohol consumption and residents must submit to frequent testing.	Must maintain sobriety
<b>Ban/Out Until Staffed List</b>	Ban list for those that have threatened staff, acts of violence, drug use on premises. No expiration date for removal from ban list.	Client's case will be closed and not reopened if they have directly threatened staff.	Ban list for those that have threatened staff, acts of violence, drug use on premises. No expiration date for removal from ban list.	Ban list for those that have threatened staff, acts of violence, drug use on premises. No expiration date for removal from ban list.
<b>Average Length of Stay</b> (Extensions Permitted & Reasons)	Must continuously homeless for a year or more or have had at least four episodes of homelessness in a three year	n/a	90 days, Extension is reviewed at 30/60 mark and determined by behavior while in shelter and progress of case plan	90 days, Extension is reviewed at 30/60 mark and determined by behavior while in shelter and progress of case plan. Residents can become "permanent" if there is no place for them to go as long as they follow the rules and guidelines of the home.
<b>Bed count</b>	n/a	n/a	37	Men: 33 Women: 17 TOTAL: 50

<b>Unable to self-care</b>	Not eligible	Not eligible	Not eligible	Not eligible
<b>30 day out of programs policy</b>	n/a	n/a	Once client is discharged for any reason, must be out a minimum of 30 days before re-admittance.	Yes
<b>24 Hour Shelter &amp; 3<sup>rd</sup> Shift Workers</b>	n/a	n/a	24 Hr Shelter: No Takes 3rd Shift Workers: No	24 Hr Shelter: Yes Takes 3rd Shift Workers: Yes
<b>Income</b>	Must be able to maintain housing after placement	Must be able to maintain housing after placement	None needed to enter, but all income must be reported	Income is preferred, sliding scale based on ability to pay. Clients are given a stipend from their disability income
<b>Extra Criteria</b>	Head of household suffers from one or more disabling condition(s) including a diagnosable substance abuse disorder, severe and persistent mental illness, developmental disability or chronic physical illness or disability, which limit their ability to perform activities of daily living.	Participants may be eligible with Dishonorable or Other Than Honorable discharges Serves AL & GA	Clients are not allowed to keep non-working vehicles on the premises. All working vehicles must have up to date tags, insurance and registration.	Residents are not allowed to have personal vehicles on the premises.
<b>Program Point of Contact Telephone Email</b>				Kara VinZant, CEO 706.327.2707 <a href="mailto:kvinzant@sch-info.org">kvinzant@sch-info.org</a> Melissa Buice, Marketing <a href="mailto:mbuice@sch-info.org">mbuice@sch-info.org</a>
<b>Date Last Updated Person Updated</b>	08/09/2017 T Gallups	07/21/17 M Shoemaker	07/06/17 Rev. M David	11/21/17 K VinZant

Program Criteria	Grace House Emergency Shelter	Trinity House Emergency Shelter	Virginia D Jackson Home (Open Door Community House) Transitional Housing	Welcome Home (Open Door Community House) Rapid Rehousing/Supportive Housing
<b>Primary Eligibility</b>	Shelter for homeless men	Shelter for homeless women (including women with children)	Transitional home for verifiably homeless unaccompanied women	Rapid-Rehousing for women with children.
<b>Criminal background</b> (Look back period, open warrants, open cases without plea, sex offenders)	Open Warrants: Yes Open Cases without plea: Yes Sex offenders: Yes *No questions asked*	Open Warrants: Yes Open Cases without plea: Yes Sex offenders: Yes *No questions asked*	Open Warrants: No Open Cases without plea: Depends on Charge Sex offenders: No	Open Warrants: No Open Cases without plea: Yes Sex offenders: Yes
<b>Documentation Required</b> (ID required, Social Security Card, Birth Certificates)	ID, SS card, Birth Certificate: Not required for entry. Will work with client to obtain if needed.	ID, SS card, Birth Certificate: Not required for entry. Will work with client to obtain if needed.	Application form, ID, SS card, Birth Certificate: Not required for entry. Will work with client to obtain if needed.	Application form, picture ID/driver license, homeless verification letter, proof of income
<b>In-take Hours</b> (Referral acceptance hours, hours have to arrive until)	7:00 am to 2:30 pm MON – FRI @SafeHouse	7:00 am to 2:30 pm MON – FRI @SafeHouse	8:00 am to 5:00 pm MON –FRI, by appointment only	8:00 am to 5:00 pm MON – FRI, by appointment only
<b>DI Accessible</b> (Wheelchair, Service Animals, Hear/Visual Impairment, Elevator)	Wheelchair accessible: Yes Service Animals: Yes Therapy Animals: Yes Hear/Visual Impairment: Yes	Wheelchair accessible: No Service Animals: Yes Therapy Animals: Yes Hear/Visual Impairment: Yes	Wheelchair accessible: Yes Service Animals: No Therapy Animals: No Hear/Visual Impairment: Yes	Scattered site housing, will vary upon placement and landlord

<b>Gender Identification</b> (Transition/Transgendered)	No	No	No	Yes
<b>Sobriety</b> (Under the influence)	Will be turned away if they show up for intake and are actively intoxicated. Must maintain sobriety	Will be turned away if they show up for intake and are actively intoxicated. Must maintain sobriety	Will be turned away if they show up for intake and are actively intoxicated. Must maintain sobriety	Will be turned away if they show up for intake and are actively intoxicated. Must maintain sobriety
<b>Ban/Out Until Staffed List</b>	7 day to 6 month suspension list for those that have threatened staff, acts of violence, drug use on premises. All are eligible for re-entry after suspension.	7 day to 6 month suspension list for those that have threatened staff, acts of violence, drug use on premises. All are eligible for re-entry after suspension.	Ban list for those that have threatened staff, acts of violence, drug use on premises. No expiration date for removal from ban list.	Ban list for those that have threatened staff, acts of violence, drug use on premises. No expiration date for removal from ban list.
<b>Average Length of Stay</b> (Extensions Permitted & Reasons)	150 days, Extension is reviewed weekly and is determined by behavior while in shelter and progress of case plan.	150 days, Extension is reviewed weekly and is determined by behavior while in shelter and progress of case plan.	Up to 1 year	Housed w/in 30 days Assistance up to 6 months
<b>Bed count</b>	48	24	12	n/a
<b>Unable to self-care</b>	Not eligible	Not eligible	Not eligible	Not eligible
<b>30 day out of programs policy</b>	N/A	N/A	Yes	Yes
<b>24 Hour Shelter &amp; 3<sup>rd</sup> Shift Workers</b>	24 Hr Shelter: Yes Takes 3rd Shift Workers: Yes	24 Hr Shelter: Yes Takes 3rd Shift Workers: Yes	24 Hr Shelter: Yes Takes 3rd Shift Workers: Yes	n/a
<b>Income</b>	None needed to enter, must work to obtain income while in program	None needed to enter, must work to obtain income while in program	None needed to enter, must work to obtain income while in program	None needed to enter, must secure sustainable income necessary to maintain independent housing while in program
<b>Extra Criteria</b>		Male children who are prepubescent and up to age 12 may be accepted		Eligible clients must have barriers to securing or maintain permanent housing.

<b>Program Point of Contact Telephone Email</b>	Charles Jefferies	Charles Jefferies		
<b>Date Last Updated Person Updated</b>	11/22/17 N Richardson	11/22/17 N Richardson	06/22/17 A Powell	06/06/17 C Feliciano

Program Criteria	House of T.I.M.E (Phase 1 – 4) Transitional Housing	House of T.I.M.E (Homeless to a Home I, II, & III) Permanent Supportive Housing	House of T.I.M.E (Homeless to a Home W/ Children) Permanent Supportive Housing	Valley Interfaith Promise (VIP) Transitional Housing
<b>Primary Eligibility</b>	Residential Treatment Program for homeless women with alcohol/drug disorder and/or mental illness	Homeless women with mental health illness and/or alcohol/drug disorder	Homeless women with children with mental health illness and/or alcohol/drug disorder	Homeless Families
<b>Criminal background</b> (Look back period, open warrants, open cases without plea, sex offenders)	Open Warrants: No Open Cases without plea: Yes Sex offenders: No	Open Warrants: No Open Cases without plea: Yes Sex offenders: No	Open Warrants: No Open Cases without plea: Yes Sex offenders: No	Open Warrants: No Open Cases without plea: No Sex offenders: No
<b>Documentation Required</b> (ID required, Social Security Card, Birth Certificates)	Application form	Application form	Application form	Birth certificate, social security card, proof of income, picture ID/driver license, proof of legal status, criminal background check, drug screening, marriage license
<b>In-take Hours</b> (Referral acceptance hours, hours have to arrive until)	9:00 am to 5:00 pm MON - THUR, 9:00 am to 2:00 pm FRI Telephone interview after complete application packet is received	9:00 am to 5:00 pm MON - THUR, 9:00 am to 2:00 pm FRI Telephone interview after complete application packet is received	9:00 am to 5:00 pm MON - THUR, 9:00 am to 2:00 pm FRI, telephone interview after complete application packet is received	9:00 am to 5:00 pm MON – THU By appointment only (client requesting service must make call, no third-party/on-behalf calls)

<b>DI Accessible</b> (Wheelchair, Service Animals, Hear/Visual Impairment, Elevator)	Wheelchair accessible: Yes Service Animals: Yes Therapy Animals: Yes Hear/Visual Impairment: Both ok as long as client has full self mobility	Wheelchair accessible: Yes Service Animals: Yes Therapy Animals: Yes Hear/Visual Impairment: Both ok as long as client has full self mobility	Wheelchair accessible: Yes Service Animals: Yes Therapy Animals: Yes Hear/Visual Impairment: Both ok as long as client has full self mobility	Wheelchair accessible: ?? Service Animals: ?? Therapy Animals: ?? Hear/Visual Impairment:??
<b>Gender Identification</b> (Transition/Transgendered)	Transition/Transgendered: Only if female at birth	Transition/Transgendered: Only if female at birth	Transition/Transgendered: Only if female at birth	Transition/Transgendered: ??
<b>Sobriety</b> (Under the influence)	Cannot be actively using, Sobriety must be maintained after entrance	Cannot be actively using, Sobriety MUST be maintained after entrance	Cannot be actively using, Sobriety MUST be maintained after entrance	Will be turned away if they show up for intake and are actively intoxicated. Must maintain sobriety while enrolled
<b>Ban/Out Until Staffed List</b>	Ban list for those that have threatened staff, acts of violence, drug use on premises. Expiration date for removal from ban list: No	Ban list for those that have threatened staff, acts of violence, drug use on premises. Expiration date for removal from ban list: No	Ban list for those that have threatened staff, acts of violence, drug use on premises. Expiration date for removal from ban list: No	Ban list for those that have threatened staff, acts of violence, drug use on premises. No expiration date for removal from ban list.
<b>Average Length of Stay</b> (Extensions Permitted & Reasons)	9 months to 2 years	Indefinitely	Indefinitely	??
<b>Bed count</b>	24	Combined Total of 30 beds for Homeless to a Home Programs		14
<b>Unable to self-care</b>	Not eligible	Not eligible	Not eligible	Not eligible
<b>30 day out of programs policy</b>	Aftercare	n/a	n/a	??
<b>24 Hour Shelter &amp; 3<sup>rd</sup> Shift Workers</b>	24 hour shelter: No 3rd Shift: Yes	24 hour shelter: No 3rd Shift: Yes	24 hour shelter: No 3rd Shift: Yes	n/a

<b>Income</b>	None	None	None	Must be able to maintain housing after placement
<b>Extra Criteria</b>	Female, 18/older, homeless, substance abuse history ok, mental health history ok	Female, 18/older, homeless, disabling condition, mental health history, substance abuse history ok	Female is 18/older, children are 17/younger, homeless, disabling condition, mental health history, substance abuse history ok	Local homeless families with children (accepted families can consist of no more than 14 people.) Victims of domestic violence are not eligible. Intake/interview process make take several days
<b>Program Point of Contact Telephone Email</b>				
<b>Date Last Updated Person Updated</b>	06/22/17 T Cole	06/22/17 T Cole	06/22/17 T Cole	06/22/17 C Poole

<b>Program Criteria</b>	<b>Volunteers of America Southeast Rapid Rehousing and Prevention</b>	<b>Homeless Resource Network Rapid Rehousing for Shelter Residents</b>	<b>HOPWA</b>	<b>Hope Harbour Domestic Violence Shelter</b>
<b>Primary Eligibility</b>	Homeless Veterans and their eligible families or Veterans facing evictions.	Persons experiencing homelessness residing in emergency shelter for 45 days and already have income or are work eligible.	HIV positive low income persons.	Domestic Violence Victims and their children. Victims must be in immediate danger and a recent victim of domestic violence. To be eligible for housing, clients <b>MUST</b> be in shelter or other safe location paid for by the shelter.
<b>Criminal background</b> (Look back period, open warrants, open cases without plea, sex offenders)	Open Warrants: Yes Open Cases without plea: Yes Sex offenders: Yes	Open Warrants: No Open Cases without plea: No Sex offenders: Yes	Open Warrants: Yes Open Cases without plea: Yes Sex offenders: Yes	No background check required
<b>Documentation Required</b> (ID required, Social Security Card, Birth Certificates)	ID, SS card, Birth Certificate: Not required for entry. Will work with client to obtain if needed.  DD214: Not required for entry, will work with client to obtain if needed	Letter from shelter verifying 45 day stay. ID, SS card, wage inquiry, work history, proof of income,	Proof of HIV status. ID, SS card Not required for entry. Will work with client to obtain if needed.	No documentation required
<b>In-take Hours</b> (Referral acceptance hours, hours have to arrive until)	Referrals: 8:00 am to 4:30 pm, Monday - Friday	Monday- Friday by appointment Tuesday 9:00am to Noon walk-in.	Walk-in or appointment, however priority is given to appointments.	Crisis Line is answered 24 hours a day/365 days a year. Outreach office is open Monday – Friday 8:30am – 5:00pm
<b>DI Accessible</b> (Wheelchair, Service Animals, Hear/Visual Impairment, Elevator)	Wheelchair: Yes Service Animals: Yes Therapy Animals: Yes Hear/Visual Impairment: Both ok as long as client has full self mobility Elevator: NA	Wheelchair: Yes Service Animals: Yes Therapy Animals: Yes Hear/Visual Impairment: Yes Elevator: N/A	Wheelchair: Yes Service Animals: Yes Therapy Animals: Yes Hear/Visual Impairment: Yes Elevator: N/A	Wheelchair: Yes Service Animals: Yes Therapy Animals: Yes Hear/Visual Impairment: Yes as long as client can care for themselves Elevator: N/A
<b>Gender Identification</b> (Transition/Transgendered)	Transition/Transgendered: yes	Transition/Transgendered: Yes	Transition/Transgendered: Yes	Transition/Transgendered: Yes

<b>Sobriety</b> (Under the influence)	Will be turned away if they show up for intake and are actively intoxicated. No requirement of sobriety or testing for program requirements.	Will be turned away if they show up for intake and are actively intoxicated.	Will be turned away if they show up for intake and are actively intoxicated.	Eligible for services (cannot actively use on site)
<b>Ban/Out Until Staffed List</b>	n/a	Ban list for those that have threatened staff, acts of violence, etc. Expiration date for removal from ban list: No	Ban list for those that have threatened staff, acts of violence, etc. Expiration date for removal from ban list: No	Ban list if threatened staff or other residents, acts of violence in the shelter, disclosing the location of the shelter. Expiration date for removal from ban list: For safety of other shelter residents, banned clients may not return but may be assisted through Outreach office.
<b>Average Length of Stay</b> (Extensions Permitted & Reasons)	n/a	N/A	N/A	<b>30 – 90+ days, dependent upon client needs</b>
<b>Bed count</b>	n/a	N/A	N/A	43 beds (women & children), if space is available in the shelter and it is safe, male victims of DV can be housed. If there is no space the victim will be placed in an alternate safe location and receive the same services.
<b>Unable to self-care</b>	Not eligible	Not eligible	Not eligible	Not eligible
<b>30 day out of programs policy</b>	n/a			N/A
<b>24 Hour Shelter &amp; 3<sup>rd</sup> Shift Workers</b>	n/a	N/A	N/A	Will accommodate work schedules
<b>Income</b>	Less than 50% AMI	Less than 50% AMI	Less than 80% AMI	no income required

<b>Extra Criteria</b>	Participants may be eligible with Active Duty/Honorable/Under honorable Conditions or Other Than Honorable discharges	Client must be able to obtain income in the next month(s) to sustain their housing. Cannot be waiting on disability approval/hearing for income.	Housing is not available without income.	
<b>Program Point of Contact Telephone Email</b>				
<b>Date Last Updated Person Updated</b>	08/01/17 M Morgan	08/21/17 L Dillard	08/21/17 L Dillard	12/13/17 L Reis

Program Criteria	GA Department of Community Supervision Rapid Rehousing			
<b>Primary Eligibility</b>	Those recently released (within 120 days) from incarceration in a GA State Correctional Facility. May be able to assist those released from Federal Institutions if resources are available			
<b>Criminal background</b> (Look back period, open warrants, open cases without plea, sex offenders)	Open Warrants: No Open Cases without plea: No Sex offenders: Yes			
<b>Documentation Required</b> (ID required, Social Security Card, Birth Certificates)	ID, SS card, Birth Certificate: Not required for entry. Will work with client to obtain if needed.			
<b>In-take Hours</b> (Referral acceptance hours, hours have to arrive until)	8:00 am to 4:30 pm MON - FRI			
<b>DI Accessible</b> (Wheelchair, Service Animals, Hear/Visual Impairment, Elevator)	Wheelchair: Yes Service Animals: Yes Therapy Animals: Yes Hear/Visual Impairment: Yes Elevator: NA			
<b>Gender Identification</b> (Transition/Transgendered)	Transition/Transgendered: yes			

<b>Sobriety</b> (Under the influence)	Will be turned away if they show up for intake and are actively intoxicated. No requirement of sobriety for program requirements. Clients may be subjected to random drug testing.			
<b>Ban/Out Until Staffed List</b>	n/a			
<b>Average Length of Stay</b> (Extensions Permitted & Reasons)	n/a			
<b>Bed count</b>	n/a			
<b>Unable to self-care</b>	Not eligible			
<b>30 day out of programs policy</b>	n/a			
<b>24 Hour Shelter &amp; 3<sup>rd</sup> Shift Workers</b>	n/a			
<b>Income</b>				
<b>Extra Criteria</b>				
<b>Program Point of Contact Telephone Email</b>	Nell Wilkins 404-831-9761 Nell.wilkins@dcs.ga.gov			

<b>Date Last Updated Person Updated</b>	N Wilkins 01/29/2018			
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