## **Case Conferencing/Housing Navigation Meetings**

- Meetings are held every other TUESDAY of the month at the United Way of the Chattahoochee Valley Office at 3:00 pm EST
- The meeting is intended for Receiving Program Case Managers and Executive Directors who have a vested interest in housing individuals and families experiencing homelessness
- All attendees must sign a Statement of Confidentiality (Appendix M) before being allowed in any discussion containing to specific, protected, sensitive or other individual/family information
- Standing Agenda Items:
  - o Updates on individuals/families housed since the previous meeting
  - Notification of new individuals/families placed on the Prioritization List through the CES
  - Update on current bed/program availability
  - Individual/Family Case Conferencing to identify barriers to housing and strategize coordination of services to overcome those barriers
  - Report on number of referrals sent to each receiving program since the previous meeting to include yearly totals
  - o Comments/Questions regarding CES referrals and/or Policies and Procedures